

Vacation Rental Agreement Booking Confirmation Template

Hi _____,

Good News! You're Booke! Thank you for scheduling your stay at our Vacation Property!

Here are the details of your reservation:

Arrival Date	
Check-In Time	

Departure Date	
Check-Out Time	

The Rental for this Vacation Rental Property is \$ _____. This amount is payable in advance of the Rental Party's stay on the premises. The Rental Party agrees to pay the below rental rate and fees (the "Balance Owed").

Rental Rate of \$ _____ for ____ [days]/[months]	\$
Security Deposit	\$
Pet Deposit (If Applicable)	\$
Less Discount (If Applicable)	\$()
Cleaning Fee (If Applicable)	\$
Other fees listed below:	\$
Total Balance Owed	\$

An advance equal to ____% of the Rental Rate is required to verify the reservation. The advance payment shall be applied toward the Property Rental Rate. Full payment of the Balance Owed is due ____ days before the above-referenced Arrival Date. The Owner accepts the following methods of payment and _____ to _____ the _____ address, PayPal, _____ or _____ other _____ handle:

** A small credit/debit card fee or PayPal transfer fee may be applied.

Deposit Due Now: \$ _____

Balance Owed on ____/____/20__ : \$ _____

Thank you again for booking our Vacation Property! Please review the attached Vacation Rental Agreement and Exhibits. Please remit payment of the Deposit Due now. Once we receive the full balance owed, we will contact you to provide access information.

If you should have any questions, please do not hesitate to contact us!